

# Palmetto Middle School PTSA General Meeting Minutes

September 28<sup>th</sup>, 2017 at 9:00 am

Palmetto Middle School

(This meeting was rescheduled due to Hurricane Irma and covers September and October. October Meeting canceled.)

## Call to Order:

- This meeting was called to order in the Media Center by President Katie Abbott at 9:09 am.

## Roll Call/Attendance:

- Attendance sheets were present and filled out.

## Quorum:

- A quorum was established.

## Approval of Prior Minutes:

- The minutes from the last PTSA General Meeting were approved (Agendas and notes will be on the website).

## President's Report (Katie Abbott):

- Welcome and Introduction to Board
  - Introduction of Officers
  - EESAC Open Seats- Lisa Gitlin, Juliana Nunes, Cristina Blanco
  - Donations:
    - \$50K Science Grant- Gift given to the school specifically for girls and the advancement of science.
    - Ruben Family Donation- \$1K
  - Halloween Boo Grams- \$1 each. Sales: 10/20, 10/23-10/26, 10/30. Distribution 10/31. We will need volunteers.
- 2<sup>nd</sup> Annual Cocktail Party #orangeandblack 10/20.
  - Tickets are already on sale. Limited. Will be at Zimelman house.
  - Wholefoods donated food.
  - Looking for a few small items for silent auction.
  - We need volunteers. Need someone to be in charge of food and someone to be in charge of beverages.

- Date Updates:
  - Open House- Oct. 3<sup>rd</sup> @ 6 PM. Papa John's Pizza & beverage sales. School Store Open
  - Cocktail Party- 10/20. Tickets: <https://mkt.com/palmettomiddleschoolgear>
  - Give Miami 11/16- Communications Focus. County wide fundraiser. We will target improvement to communications, specifically our morning announcement studio.
  - Picture Make-Up Day Correction- 11/15 (Picture day is 10/11)
  - NJHS Trip TBD- Going to Washington, DC
  - SECME Science Competition- 2/10/18. Miami Dade North.
  - County- Wide Spelling Bee- 2/12/18
- Volunteer Registration- Parent Portal Under 'Apps/Services.' You must register and renew every year online and then come to office to show your ID. Additional steps required for Level 2.
- Member asked if school year will still end on 6/8. As of now, no changes have been made.
- 8<sup>th</sup> Grade Yearbook Ads- Look for information coming home.
- Puerto Rico- Ways to help added to Palmetto Middle School Facebook page.
- Dates for Palmetto High School Tours
  - School Tours at 8:00 am in auditorium 11/14, 11/28, 12/12
  - Magnet Tours at 8:00 am in auditorium 11/14, 11/28
- AP Night 11/8 at 6:00 pm at Palmetto Middle School. A night where Palmetto Senior comes to talk about AP in the high school.
- Parent asked if students welcome to Back to School Night. PARENTS ONLY.

### **Treasure's Report (Amy Jellson):**

- Audit Status- Sent in and we passed.
- Budget Review and Vote
  - Majority of income comes from Membership and School Store.
  - See attached report.
  - Last year we brought in about \$76,000. Our expenses were about \$55,000.
  - Budget approved.

## Vice President Reports

- **1<sup>st</sup> VP-Operations (Tara Hudson)**

- Teacher Breakfast Thank You- Lisa Merkin was in charge. PTSA gave each teacher a bag. Zimelman family gave bundt cakes to each teacher.
- Clothing Closet- Donations Welcome.
- We have three Copy Room volunteers. Please contact Tara if you are interested.
- The old decals/logos are approved for this year.
- Media Center chair introduced herself. Entirely run by parents and volunteers. Sign up for a shift. We need two people at a time. Most critical shift is 8:30 to 10:00 am. We are in need of volunteers.

- **2<sup>nd</sup> VP-Programs (Gina Vinueza)**

- Listeners Program: [www.listenersprogram.org](http://www.listenersprogram.org). We need volunteers. Parents are trained to meet regularly with students at risk. Commitment is about thirty minutes once a week.
- Red Ribbon Week 10/24-10/28. Coming up next week. Sign up available.
- Reflections- A national PTSA program that recognizing the arts. It is a national competition. Deadline for entry is 12/1. We need parents to volunteer. Our Florida contact is Pam Newman. Contact Gina for information.

- **3<sup>rd</sup> VP-Ways and Means (Adela Bryant)**

- Thank you to our Business Sponsor:
  - Whole Foods Pinecrest
  - Pinecrest Ortho
  - Ross and Rothenberg
- Selling pizza on Thursdays. We need volunteers.
- 2017-2108 Fundraising Goal: \$46,500
- Book Fair 11/13-11/17. Need volunteers to set up and take down, as well as during the book fair.
- Easy (free!) Ways to Help:
  - Box Tops
  - Amazon: <https://www.amazon.com/?tag=palmettomiddleptsa-20>

## Membership and Donation Report (Nicole Zimelman)

- Membership/Donation Status- Please turn in. Forms are available, or register online. Membership comes with discounts across state.
- We only have 111 members registered right now (9%). Having a competition for homerooms. Homeroom with highest percentage registered will get a special treat. Teacher will also be rewarded.

## Principal's Report

- Portables are down. One patch of grass needs to be replaced.
- Paver project approved, budget available and will begin soon.
- iReady testing being completed. Reports will be sent home soon (about two weeks).
- Schedules will be coming home for Open House.
- Homeroom time extended to 30 minutes to provide remediation or enrichment. Students will be reviewing and working on skills.
- Parent brought up that during pick up a few weeks ago someone was handing out religious material. Because they were on sidewalk, but not at school, we are not allowed to ask them to leave. Parents had concerns about people handing out material to students. Pinecrest Police notified and are in area to monitor.
- We have a safety committee for parents who would like to be involved.

## Lifetime Fitness: Cocktail Party Silent Auction Donator & Health Promoter

- Spoke about benefits of running/walking. Possibility of creating teams (PTSA team).
- Next event is Turkey Trot on Thanksgiving.
- They have a program called Kids Run Miami. Start with 1 mile/wk and increase to 2.2 mile/wk over 15 weeks. They run their final mile at the Miami Marathon/Half Marathon.
- They need volunteers. If we can get a group of 10 volunteers, they are able to donate back to PMS.

## Giveaways

- 1 ticket to Cocktail Party, Free drink at Cocktail Party, 2 Free Boo Grams:
  - Farah Martinez, Anne Walters, Ann Marie Losado, Christina Blanco, Jill Murphy, Elizabeth Stogener

## **Announcements:**

- Mrs. Ortiz came to introduce herself to talk about Mad Science Club. There are 12 competitions.
- Green Team- We would like to become a Green Apple School. Monday, Wednesday and Friday mornings from 8:30 am to 10 am, come volunteer.
- Students need to pay \$10 science fee.

## **Attachments:**

- Agenda
- Treasurer's Report

## **Important Upcoming Dates:**

- 9/28: Secondary Early Release- 1:20 PM
- 10/2: Teacher Planning Day. No School
- 10/3: Beth Am Visit. OPEN HOUSE- 6 PM
- 10/11: Picture Day. Make-Up Day 11/15
- 10/16: School Tour- 9:15 AM
- 10/20: Cocktail Party
- 10/23-10/26: Red Ribbon Week
- 10/27: No School
- 11/2: PTSA Board Meeting, 9 AM
- 11/9: PTSA General Meeting, 9 AM

## **Upcoming Board Meetings:**

- 11/2 at 9 am

## **Upcoming General Assembly Meetings:**

- 11/9 at 9 am

## **Adjournment:**

- The meeting was adjourned at 10:23 am

Lisa Gitlin

Approved as:

Written 9/28/17